

ADMINISTRATIVE - INTERNAL USE ONLY

11 August 1986

MEMORANDUM FOR: OIT Management
OIT Front Office
OIT Group Secretaries

FROM:
Deputy Director of OIT for Management

SUBJECT: OIT Move

As you may have heard, some high priority operational activities of the Agency require the space now occupied by the OIT front office. This determination was made based on the fact that we are to move into new Headquarters building space and do not have a specific, near-term operational requirement to remain in the Headquarters building. In early January, we will take up occupancy in former OD&E space

We have been asked to consider whether other units of the office could usefully move with the front office. The Group Chiefs have presented their ideas for review. Clearly, those units ultimately involved in hour-by-hour system operations must remain in Headquarters. Others may find attractive the opportunity to consolidate in newer surroundings. We will keep you apprised of any plans as they become firm.

Please share this information broadly in your units.